Steiner Ranch

STEINER RANCH MASTER ASSOCIATION (SRMA) & RESIDENTIAL OWNERS ASSOCIATION (SRROA) ARCHITECTURAL COMMITTEES
ARCHITECTURAL MODIFICATION APPLICATION FORM

FOR OFFICE USE ONLY
Received: _____

AP Complete: _____

Applicant Name: _____ Date: _____

Property: _____

Neighborhood: _____ Block #: _____ Lot #: _____

Mailing Address (If Different from Property): _____

Applicant Contact Phone Number(s): _____

Applicant E-mail Address: _____

Contractor Name (If Applicable): _____

Contractor Phone Number (If Applicable): _____

Please list the modifications to the dwelling and/or addition of accessory structure(s) for which you are requesting approval:

_____

_____

The following items must accompany this request:

- Plan with elevation views of proposed improvements at a minimum of 1/8 inch scale. Provide a description of materials to be used (including dimensions & color samples).
- **Plot plan indicating location of proposed improvements and dimensions to adjacent property lines** (the dimensions should be clearly marked in feet and inches)
- Any addendum specific to the modification. (Ex: pool, deck, etc.)

The AC may request that you provide additional information before a decision on your request can be determined. The application is not complete until all information requested has been received. All modifications must comply with applicable deed restrictions and design guidelines. The AC has a maximum of thirty (30) days to render a decision. Any work commencing prior to receiving written approval is a violation and will constitute fines. Call (512) 266-7553 if you have any questions.

Please read the following statements and initial next to each line to indicate that you have read and understand the statement:

1. ___ I have read the guidelines and agree to abide with them in regards to the modification as proposed.
2. ___ I understand that the Board of Directors reserves the right to charge a fee up to $500 and/or deactivate the homeowners amenity key fob(s) with the right to enforce both, until the problem is rectified.
3. ___ I understand that any contractors I employ are **not** permitted to place signs on my property advertising their business.
4. ___ I understand that greenbelt access is **not** granted for construction without written permission from the Architectural Committee. (A formal application and a second deposit must be submitted before a greenbelt access request will be considered by the Architectural Committee.)
5. ___ I hereby agree not to begin any improvements or changes until the Architectural Committee notifies me of their approval in writing.
6. ___ I understand that **any** changes to the approved plans must be resubmitted to the Architectural Committee **before** the changes are implemented.
7. ___ I understand that I must call to schedule an inspection no more than seven (7) days after the assigned completion date. Deadline extension requests must be submitted in writing. ****Please note that it is the responsibility of the homeowner, not the contractor, to call in the inspection.* ***

_____ Owner Name (Print)

_____ Signature of Owner

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Architectural Modification Application is: □ Approved □ Not Approved

Date Reviewed: _____ Date Improvements to be Completed: _____

Comments: _____

_____

_____

Architectural Control Committee:

_____ AC Representative

_____ AC Representative

_____ AC Representative